

**EUnetHTA Joint Action Stakeholder Forum meeting
Dublin, Ireland
June 9, 2010**

Address of the meeting venue: Herbert Park Hotel, Ballsbridge, Dublin 4
tel. + 353 1 667 2200
Mobile +45 40 629357 (Julia Chamova, EUnetHTA Secretariat Manager)



Summary report

Agenda

- 1. Opening, presentation of participants**
- 2. EUnetHTA Joint Action – content, organisation governance**

Presentation, Q&A

- 2. EUnetHTA JA Stakeholder Policy and SOP**

Presentation and discussion

Coffee break

- 3. EUnetHTA Stakeholder Forum – tasks, organisation of work**

Presentation and discussion

- 4. Other issues**

- ***EUnetHTA Stakeholder Forum members' evaluation (WP3 Evaluation)***

Finn Børllum Kristensen, EUnetHTA Executive Committee Chair, welcomed the participants to the first face-to-face EUnetHTA Joint Action Stakeholder Forum meeting and presented the agenda for approval. He introduced Bert Boer, CVZ Executive Board member, who chaired the meeting. Participants introduced themselves (see List of Participants).

Finn Børllum Kristensen presented the content, organisation and governance structure of the EUnetHTA Joint Action (Appendix 1, slides 3-20) and Julia Chamova, EUnetHTA Secretariat Manager, presented the background for development of, the content and structure of the draft documents of the stakeholder involvement policy and standard operating procedures as well as the conclusions of the EUnetHTA Plenary Assembly meeting on May 20-21, 2010 in Ljubljana with regards to stakeholder involvement in the EUnetHTA Joint Action.

During the ensuing discussion the following comments and clarifications were made:

- the Stakeholder Forum members suggested to make changes in the presented documents eg, adjust the definition of stakeholder in the policy document, to reflect a more active role of stakeholders in the EUnetHTA Joint Action;
- with regards to the conclusions of the High Level Pharmaceutical Forum the Executive Committee clarified that the EUnetHTA Joint Action is taking forward the scientific recommendations from the Pharmaceutical Forum Working Group on Relative Effectiveness of Pharmaceuticals through the work performed in the

EUnetHTA JA Work Package 5 (Relative Effectiveness Assessment of Pharmaceuticals). It is not a continuation of the Pharmaceutical Forum in terms of its structural/governance organisation.

- the Stakeholder Forum members suggested stakeholders' direct involvement in the specific work package activities; the Executive Committee confirmed the intent and specific plans of involving stakeholders in the work of specific work packages as described in the 3-year EUnetHTA Joint Action 3-year Work Plan. The Executive Committee further indicated that the initial avenue for communicating with and identifying specific involvement in the Work Packages (WPs) is through the EUnetHTA Executive Committee that consists of the WP Lead Partners (LPs) (and 3 elected EUnetHTA Partners and Chair of the EUnetHTA Plenary Assembly).
- The LPs of WP 4, 5 and 7 welcomed the assistance from the members of the Stakeholder Forum to identify experts to be involved in the work of their respective work packages;
- The Stakeholder Forum members emphasised the importance of ensuring a dialogue with the EUnetHTA Joint Action Partners and feedback on the input they provide to the EUnetHTA Joint Action procedures. A mechanism for that should be developed. They further requested that the involvement of stakeholders on specific issues should take place prior to the final decisions within the EUnetHTA Joint Action
- The EUnetHTA Executive Committee confirmed that detailed feedback on the draft documents is welcomed and will be taken into consideration during the next Executive Committee e-meeting on June 30, 2010
- it was acknowledged that the pragmatic approach recognising the resource limitations for stakeholder involvement activities while providing fair opportunities of transparent stakeholder involvement should be the way forward
- It was agreed that that the time schedule of meetings and planned main outputs of the EUnetHTA Joint Action shall be made available to the members of the Stakeholder Forum
- It was agreed that in preparation to the first e-meeting the Stakeholder Forum members shall provide feedback on the EUnetHTA JA 3-year Work Plan so that the Executive Committee can clarify any questions on the work plans of respective work packages.

Eleanor Guegan presented the WP3 Evaluation and plans for surveying the members of the Stakeholder Forum (Appendix 2). One survey is planned for each of the years 2010-12.

The meeting was adjourned at 16:00.

Participants List

EUnetHTA Joint Action Stakeholder Forum

Attendee	E-mail	Organisation
Martin Višňanský	martin.visnansky@vszp.sk	AIM (Association Internationale de la Mutualité)
Sinead McMahon	health@beuc.eu	BEUC (The European Consumers Organisation)
Nicole Denjoy	denjoy@cocir.org	COCIR (European Coordination Committee of the Radiological, Electromedical and Healthcare IT Industry)
Ursula Hofer	ursula.hofer@baek.de	CPME (Standing Committee of European Doctors)
Robert Hudson	tom.hudson@ecpc-online.org	ECPC (European Cancer Patient Coalition)
Andrea Rappagliosi	andrea.g.rappagliosi@gsk.com	EFPIA (European Federation of Pharmaceutical Industries and Associations)
Martin Gallagher	mgallagher@clonmel-health.ie	EGA (European Generic Medicines Association)
Pascale Brasseur	pascale.brasseur@medtronic.com	EUCOMED – Medical Technology
Liuska Sanna	liuska.sanna@eu-patient.eu	EPF, European Patients' Forum
Jean Mossman		Expert (at the request from EPF)
Christian Peters	Christian.Peters@bv.aok.de	ESIP (European Social Insurance Platform)
François Houyez	francois.houyez@eurordis.org	EURORDIS (European Rare Diseases Organisation)
Gloria Lombardi	sg@hope.be eco@hope.be	HOPE (European Hospital and Healthcare Federation)

EUnetHTA Executive Committee

Attendee	E-mail	Organisation	Country
Albert Boer	BBoer@cvz.nl	CVZ (College voor zorgverzekeringen)	The Netherlands
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European Commission – DG SANCO

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